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GENERAL CIRCULAR NUMBER 2017-049

DATE: December 1, 2017

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Compensation Redesign – Transition Guidelines

Chapter 19 of the Civil Service Rules, Transition to New Pay Structure, will become effective on January 1, 2018. These rules are interim rules for the purpose of effecting transition from the current pay structure to a new pay structure. This chapter will temporarily supersede all other rules that may be in conflict beginning January 1, 2018. This chapter will expire on June 30, 2018.

The [Transition Guidelines](#) have been placed on the Compensation Redesign webpage as well as in the HR Handbook. These guidelines provide a rule-by-rule review of Chapter 19 and how the transition will affect your agency. Implementation Guidelines for the General Increase and Structure Adjustments are also provided in the Transition Guidelines

The new guidelines for 6.5(g) and Special Entrance Rates can be found in the Transition Guidelines. Agencies should begin using these guidelines January 1, 2018.

We look forward to working with you to make the transition as smooth as possible. Please feel free to contact your compensation consultant at (225) 342-8083 with any questions or Brandy Malatesta, Compensation Administrator, at (225) 342-8258.

Sincerely,

s/Byron P. Decoteau, Jr.
Director