



Required Course List

Section 1: Managing Performance (Complete in order):

Web-Based Training:

1. SCS CPTP Leading Within Civil Service
2. SCS CPTP Making the Shift to Supervisor
3. SCS CPTP Setting the Foundation
4. SCS CPTP Managing Leave & Attendance
5. SCS CPTP CPM Planning
6. SCS CPTP Everyday Performance Management
7. SCS CPTP Addressing the Gaps
8. SCS CPTP CPM Evaluation

Instructor-Led Training:

9. SCS CPTP Performance Planning & Evaluation
10. SCS CPTP Moving Performance Forward

Section 2: Becoming a Leader (Complete in any order):

Web-Based Training:

- SCS CPTP Leadership 101
- SCS CPTP Leading with Emotional Intelligence
- SCS CPTP Developing your Employees
- SCS CPTP The Secrets of Highly Successful Groups
- SCS CPTP Supervisor's Guide to Resolving Team Conflict

Instructor-Led Training:

- SCS CPTP Leading Through Challenging Situations
- SCS CPTP Developing Performance Through Delegation

Section 3: Begin your Learning Path (Complete the first course of the Learning Path of your choice)



Available Learning Paths

- **Building & Supporting Teams**
 - First class: SCS CPTP Fostering Resilient Teams
- **Change Management**
 - First class: SCS CPTP Change Management
- **Coaching**
 - First class: SCS CPTP Coaching 101
- **Conflict Management**
 - First class: SCS CPTP Leveraging Conflict
- **Continuous Improvement Tools**
 - First class: SCS CPTP Work Processes
- **Decision Making**
 - First class: SCS CPTP Farsighted Decisions
- **Developing Self**
 - First class: SCS CPTP Becoming Trustworthy
- **Leading Innovation**
 - First class: SCS CPTP Leading Innovation
- **Leading High Turnover Positions**
 - First class: SCS CPTP Leading in High Turnover Environments
- **Leading with Emotional Intelligence**
 - First class: SCS CPTP Harnessing Emotions in the Workplace
- **Managing Managers (Available 2027)**
 - First class: SCS CPTP Leadership Beyond the Front Line: Managing Managers
- **Skills-Based Hiring**
 - First class: Using the SCS Hiring Framework
- **Strategic Leadership**
 - First class: SCS CPTP Introduction to Strategic Leadership

