CPTP Training Coordinator Webinar

January 5, 2021

Updates

Virtual G2 Capstone Workshops are now available

- Prebook if classes are full.
- If you have an employee who will miss their G2 deadline, please send the employee's name, personnel number, and deadline date to Glyn Hays at <u>Glyn.Hays@la.gov</u>

Deadline extensions for Core & G1

- Deadlines are extended on a case by case basis to 3/31/2021.
- Plenty of Capstones will be available through that date.
- Deadlines past the 3/31/2021 date, email Julie Miller at <u>Julie.Miller4@la.gov</u> for more information.

Virtual courses

- Do not book virtual courses if you are not planning to attend.
- If you have attended, or will be attending an Alt Capstone, please remove your booking/prebooking for any course in that course program.
 - This causes issues with giving credit for completions.
- Links to register for the Capstone Workshops will be sent the day before the class, not the 3-business days before the class we previous have done.
 - \circ $\;$ Student attendance has increased.

Updates

- PSH and PSH for Supervisors 2021 are now available.
 - You can take the trainings now.
 - Do not manually book people in the class; they need to book themselves.
 This causes issues with receiving credit.
 - If you have any issues with the class, please contact us using the <u>PSH-SCS@la.gov</u> email address.
 - Wait 24 hours if it's a credit issue.

Mail Bag

Q: I tried to take the new PSH course in Google Chrome and it just shows a white screen and nothing happens. What do I do?

A: On LEO's home page, click on the LaGov Requirements tab on the right side of the page. Scroll down to the Frequently Asked Question section. There are some solutions you can use if you are having issues with Chrome, and do not get credit for a course. If further assistance is needed, please let us know.

Questions:

CPTPLSO.Coordinator@la.gov

<u>Glyn.Hays@la.gov</u>

Julie.Miller4@la.gov

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