



MINUTES/ACTIONS  
COMPREHENSIVE PUBLIC TRAINING PROGRAM  
POLICY BOARD MEETING  
THURSDAY, MARCH 14, 2019  
2 P.M.

BYRON P. DECOTEAU, JR.  
DIRECTOR

THOMAS JEFFERSON ROOM, SUITE 1-136-A/B, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LA.

- Roll Call

**The Comprehensive Public Training Program Policy Board convened its meeting at 2:15 p.m. on Thursday, March 14, 2019. Present were board members Dana LeBherz, Chair Melinda Robert, Cheryl Schilling, and Lilibeth Lavinghouse. Board members Shannon Templet and Connie Nelson arrived shortly thereafter for a quorum. Board Vice-Chair Jerry Guillot, Terrence Ginn, and Tracy Thompson were absent.**

**1) Introduction of New Board Members:**

No new board members of the CPTP Policy Board were present to be introduced.

**2) Election of Board Chair / Vice-Chair:**

The Board approved the re-election of Melinda Robert as Chair for the CPTP Policy Board.  
The Board approved the election of Cheryl Schilling as Vice-Chair for the CPTP Policy Board.

**3) Status Report:**

Please see the attached PowerPoint.

[see attachment](#)

Mr. Glyn Hays, Talent Development Assistant Division Administrator, presented staff changes, recent specially-provided trainings and speaking engagement, previews of both the Preventing Sexual Harassment general and supervisory course, and an update on distance learning, including the continuing success of the Success Series Webinar.

**4) Status Report:**

SCS Director, Byron P. Decoteau, Jr., restated his support for the program, appreciating all contributions made during the SCS Workforce Summit and emphasizing the value of the Professional Trainer Program.

**5) CPTP Certificates:**

The Board approved the nominees for the Professional Trainer Certificate.

6) **Consideration of the Minutes of the Regular and Special Board Meetings held on October 18, 2018:**

The minutes were approved by the board as written.

7) **Presentation of Professional Trainer Certificates:**

Please see the attached list.

[see attached](#)

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There being no further business, the meeting adjourned at 2:44 p.m., on Thursday, October 18, 2018.

Respectfully submitted,

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Byron P. Decoteau, Jr., Director

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Melinda G. Robert, Chairman