

**MINUTES / ACTIONS****COMPREHENSIVE PUBLIC TRAINING PROGRAM POLICY****BOARD MEETING****WEDNESDAY, MARCH 9, 2016****2:00 P.M.**

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*(THOMAS JEFFERSON ROOM, SUITE 1-136-A/B, FIRST FLOOR, CLAIBORNE BUILDING  
1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)*

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- **Roll Call**

**The Comprehensive Public Training Program Policy Board convened its meeting with a quorum at 2:00 p.m. on Wednesday, March 9, 2016. Present were board members Johnny Anderson, Ronald Jackson, Lilibeth Lavinghouse, Dana Le Bherz, and Melinda Robert. Board Vice-Chair Jerry Guillot and members Marie Anders, Chris Broadwater, and Terrence Ginn were absent.**

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As the Board Chair and Vice-Chair were both absent, a motion was passed to elect Dana Le Bherz as Speaker Pro Tem.

1) **Introduction of New Board Members:**

Ms. Le Bherz introduced two new members: Mr. Johnny Anderson, representing the Office of the Governor, and Mr. Terrence Ginn (absent), representing the Louisiana State Board of Regents.

2) **Election of Board Chair/Vice-Chair:**

Ms. Melinda Robert was elected Chair and Mr. Jerry Guillot was reelected Vice-Chair.

3) **Status Report:**

Please see the attached PowerPoint.

[CPTP Policy Board Meeting 3-9-16 presentation.pdf](#)

4) **Mandatory Training Requirements Substitution Request from Secretary of State:**

The Secretary of State requested permission to substitute one agency round-table session in place of the CPTP-identified required course to satisfy the annual continuing education requirement for PY 16-17 only. During discussion, Mr. Anderson suggested that written guides be created to ensure that future substitution requests meet certain thresholds. The motion to allow the substitution passed.

5) **Status Report:**

SCS Director, Mr. Byron P. Decoteau, Jr., commented on the great support the statewide competency sort Initiative was receiving and gave a brief update on the special session as it affected CPTP. He also recognized CPTP staff member, Rosanna Marino, as a 2015 recipient of the Charles E. Dunbar, Jr. Career Service Award.

6) **Consideration of the Minutes of the Board Meeting held on October 13, 2015.**

**The minutes were approved by the board as written.**

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**There being no further business, the meeting adjourned at 2:32 p.m., on Wednesday, March 9, 2016.**

**Respectfully submitted,**

**BYRON P. DECOTEAU, JR., DIRECTOR**

**MELINDA ROBERT, CHAIR**