



AGENDA: Updated-Item #7 Withdrawn  
STATE CIVIL SERVICE COMMISSION  
GENERAL BUSINESS MEETING  
WEDNESDAY, JUNE 5, 2024  
9:00 A.M.

BYRON P. DECOTEAU, JR.  
DIRECTOR

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LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA

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Please use the following link for streaming purposes only. Streaming is strictly for your convenience; it is not intended for participation or public comments.

[https://www.youtube.com/watch?v=Ly4xm0Rex\\_I](https://www.youtube.com/watch?v=Ly4xm0Rex_I)

- Roll Call
  - Opportunity for Public Comment (No Attachment)
- 1) Consideration of the **Minutes** of the Commission meeting held May 1, 2024.
  - 2) **Public Hearing** to consider Proposed Change to Civil Service Rule Chapter 18—Transition Rules (Details contained in General Circular No. 2024-018)
    - Public Comments
  - 3) Request of the **Louisiana Department of Health, Office for Citizens with Developmental Disabilities**, to extend authority to exempt from the classified service, one (1) Clinical Director position, in accordance with State Civil Service Rule 4.1(d)2, effective June 8, 2024 through June 7, 2028.
  - 4) Request of the **Department of Wildlife and Fisheries** to exempt from the classified service one Superintendent of Wildlife and Fisheries Law Enforcement in accordance with State Civil Service Rule 4.1(d)2, effective June 5, 2024 through June 4, 2028.
  - 5) Request of the **Louisiana Secretary of State, Department of State**, for authority under the provisions of State Civil Service Rule 23.6(a) and (b), to reappoint incumbents who previously exceeded the 1,245 hours in a 12-month period and to allow all incumbents appointed to the Classified WAE Elections Machine Mechanic to work up to 2,080 hours in a 12-month appointment period, effective July 1, 2024 through June 30, 2025.
  - 6) Request of the **Louisiana Department of Health-Office of Behavioral Health** to extend the job appointment of Jasmine Harkless-Thomas, Program Manager 1-A DHH, In accordance with State Civil Service Rule 23.5(a), effective June 15, 2024 through June 14, 2025.
  - ~~7) A request of the **Office of Juvenile Justice (OJJ)** to extend the job appointment of Carolyn Lewis, Executive Management Officer (EMO), in accordance with state Civil Service Rule 23.5(a), effective June 29, 2024 through June 28, 2025. **WITHDRAWN**~~
  - 8) Request of **Louisiana State University at Alexandria** to establish a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective June 5, 2024.

- 9) Request of the **Baton Rouge Community College** to amend an Optional Pay policy in accordance with State Civil Service Rule 6.16.2, effective June 5, 2024.
  - 10) Request of the **Department of Children and Family Services** to amend an Incentive Awards policy in accordance with State Civil Service Rule 6.16(d), effective July 1, 2024.
  - 11) Request of the **Department of Children and Family Services** to amend a Premium Pay policy, in accordance with State Civil Service Rule 6.16(a), effective July 1, 2024 through June 30, 2025.
  - 12) Request of **State Civil Service** to amend a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective June 5, 2024.
  - 13) Request of **State Civil Service** to ratify the Director's authorization of Special Entrance Rates in accordance with State Civil Service Rule 6.5(b).
  - 14) Report on State Civil Service Rule 6.16(a), Premium Pay policies, up to \$2.00 per hour, approved under the Director's delegated authority.
  - 15) Compliance Audit Quarterly Report Presentation
    - Northwestern State University
    - Office of Financial Institutions
    - Pennington Biomedical Research Center
    - Grambling State University
    - Lallie Kemp Regional Medical Center
    - Nicholls State University
    - Louisiana State University
    - South Louisiana Community College
    - Louisiana State University-Shreveport
    - Governor's Office of Elderly Affairs
    - Louisiana Tech University
- Director's Report
  - Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.)

**State Civil Service recommends a representative of your agency be at the meeting to answer any questions the Commission may have regarding your agenda item(s). For individuals wishing to publically address the Commission, you are asked to sign-up at the beginning of the meeting or contact Jennifer Roche at [jennifer.roche@la.gov](mailto:jennifer.roche@la.gov) or 225-342-8272.**