



AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, APRIL 2, 2025
9:00 A.M.

BYRON P. DECOTEAU, JR.
DIRECTOR

LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA

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<https://youtube.com/live/nbv7kHRqENE>

- Roll Call
 - Opportunity for Public Comment (No Attachment)
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- 1) Consideration of the **Minutes** of the Commission meeting held February 5, 2025.
 - 2) **Public Hearing** to consider proposed changes to the Classification and Pay Plan. (Details contained in General Circular No. 2025-016).
 - Public Comments
 - 3) Request of the **Capital Area Human Services District** to establish a Rewards and Recognition policy in accordance with State Civil Service Rule 6.16.1, effective March 6, 2025.
 - 4) Request of the **Division of Administration** to amend an Advanced Degree Policy in accordance with State Civil Service Rule 6.16(h), effective April 2, 2025.
 - 5) Request of **Office of State Examiner** to amend a Crisis Leave Policy in accordance with State Civil Service Rule 11.34, effective April 2, 2025.
 - 6) Request of the **Department of Children and Family Services** to extend authority to exempt from the classified service, two (2) Legislative Assistant positions, in accordance with State Civil Service Rule 4.1(d) 2, effective March 11, 2025, through March 10, 2029.
 - 7) Request of the **Department of Children and Family Services – Office of the Secretary** to exempt from the classified service, one (1) Coordinator position, in accordance with State Civil Service Rule 4.1(d) 2, effective May 1, 2025, through February 3, 2029.
 - 8) Request of the **Department of Children and Family Services** to extend authority to exempt eleven (11) positions from the classified service, in accordance with State Civil Service Rule 4.1(d)2 effective May 1, 2025, through April 30, 2029.
 - 9) Request of the **Department of Public Safety and Corrections, Public Safety Services-Office of Motor Vehicles** to exempt from the classified service two (2) Director positions, in accordance with State Civil Service Rule 4.1(d)2, effective April 2, 2025, through April 1, 2029.

- 10) Request of the **Louisiana Department of Health – Office for Citizens with Developmental Disabilities – Pinecrest Support and Services** to extend authority to exempt from the classified service four (4) Interpreter positions, in accordance with State Civil Service Rule 4.1(d)2, effective April 5, 2025, through April 4, 2029.
- 11) Request of the **Louisiana Department of Veterans Affairs** to exempt two (2) Director positions from the classified service in accordance with State Civil Service Rule 4.1(d)2, effective April 2, 2025, through April 1, 2029.
- 12) Request of **Louisiana Economic Development** to exempt sixty-eight (68) Special Project Officer positions from the classified service, in accordance with State Civil Service Rule 4.1(d)2, effective April 2, 2025, through December 14, 2028.
- 13) Request of the **Louisiana State Licensing Board for Contractors** to exempt from the classified service one (1) position in accordance with State Civil Service Rule 4.1(d) 2, effective March 6, 2025, through March 5, 2029.
- 14) Request of the **Louisiana State Racing Commission** to exempt from the classified service one (1) Program Manager position, in accordance with State Civil Service Rule 4.1(d)2, effective April 2, 2025, through April 1, 2029.
- 15) Request of the **Port of New Orleans** to extend authority to exempt ten (10) positions from the classified service in accordance with State Civil Service Rule 4.1(d)2, effective May 3, 2025, through May 2, 2029.
- 16) Request of the **Lafourche Basin Conservation Levee and Drainage District**, in accordance with State Civil Service Rule 21.8(b) and 21.9(d), to pay non-exempt and exempt employees at the time and one-half rate, effective April 1, 2025, through December 31, 2025.
- 17) Request of the **Pontchartrain Levee District**, in accordance with State Civil Service Rule 21.8(b) and 21.9(d), to pay non-exempt and exempt employees at the time and one-half rate, effective April 1, 2025, through December 31, 2025.
- 18) Request of the **Louisiana Department of Health** to amend a Premium Pay policy for Registered Nurse job titles in accordance with State Civil Service Rule 6.16(a), effective April 2, 2025.
- 19) Request of the **Louisiana Department of Health** to amend a Premium Pay policy for Licensed Practical Nurse and Registered Nurse job titles in accordance with State Civil Service Rule 6.16(a), effective April 2, 2025.
- 20) Request of the **Louisiana Department of Transportation and Development** to amend a Premium Pay policy in accordance with State Civil Service Rule 6.16 (a), effective March 6, 2025.
- 21) Request of the **Department of Energy and Natural Resources** to amend a Special Entrance Rate Policy for Petroleum Scientist job titles in accordance with State Civil Service Rule 6.5(b), effective April 2, 2025.
- 22) Request of **State Civil Service** to ratify the Director’s authorization of Special Entrance Rates in accordance with State Civil Service Rule 6.5(b). ***State Civil Service requests ratification.***
- 23) Report on **State Civil Service** Rule 6.5(c) and 6.5(g) Exceptions ***No action is required.***

24) Compliance Audit Quarterly Report Presentation

- Southern University-New Orleans
 - Southern University and A&M College
 - Alexandria Housing Authority
 - Louisiana Educational Television Authority
 - Villa Feliciana Medical Complex
 - Northeast Louisiana Veterans Home
 - Department of Culture, Recreation and Tourism
 - Central Louisiana State Hospital
 - Louisiana Economic Development
 - Northwest Louisiana Human Services District
 - Louisiana Special School District
 - Louisiana State Board of Nursing
 - Southwest Louisiana Veterans Home
 - South Central Louisiana Human Services Authority
 - Florida Parishes Human Services Authority
 - Louisiana Motor Vehicle Commission
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- Director's Report
 - Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.)

State Civil Service recommends a representative of your agency be at the meeting to answer any questions the Commission may have regarding your agenda item(s). For individuals wishing to publicly address the Commission, you are asked to sign-up at the beginning of the meeting or contact Jennifer Roche at jennifer.roche@la.gov or 225-342-8272.

If you have a disability and require an accommodation to participate in this meeting, please contact Jennifer Roche at jennifer.roche@la.gov or 225-342-8272 to discuss your accessibility needs.