



MINUTES/ACTIONS

AGENDA
STATE CIVIL SERVICE COMMISSION
GENERAL BUSINESS MEETING
WEDNESDAY, JUNE 3, 2026
9:00 A.M.

BYRON P. DECOTEAU, JR.
DIRECTOR

LOUISIANA PURCHASE ROOM, SUITE 1-100, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA



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- Roll Call

The State Civil Service Commission convened its monthly general business meeting at 9:08 a.m. on Wednesday, June 3, 2026. Present were Chairman Stewart Gentry, Vice Chairman D. Scott Hughes, Commissioners Candace Carter, Craig Netterville, Jo Ann Nixon, and Codi Plaisance. Dr. Thomas Grimstad was absent.

- Opportunity for Public Comment (No Attachment)
No requests received from the public to address the commission.
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On motion duly made, seconded, and passed; the Commission took the specified action as listed for each of the requests listed below:

- 1) Consideration of the **Minutes** of the Commission meeting held May 6, 2026. **The Commission unanimously approved the minutes as written.**
- 2) Request from the **Louisiana Department of Transportation and Development (DOTD)** to appear before the Commission to seek approval of a contract to privatize the Cameron Ferryboat Service operations at the Calcasieu Ship Channel. [The request is based upon a draft contract submitted for Commission review. Any approval granted by the Commission shall be contingent upon the final contract not containing substantive changes that would materially alter the economies and efficiencies relied upon by the Commission in granting approval. DOTD shall return to the Commission to present a copy of the executed contract]. **Chairman Gentry, Vice Chairman Hughes, Commissioners Carter, Netterville, and Nixon voted in favor of granting the request contingent upon the final contract not containing substantive changes that would materially alter the economies and efficiencies relied upon by the Commission in granting approval. DOTD shall provide the Commission a copy of the executed contract. Commissioner Plaisance recused herself from voting on this item.**
- 3) Request of the **Louisiana Department of Health (LDH) – Office of Public Health (OPH)** to allow authority for all incumbents appointed to the Unclassified 4.1(d)1 Relief Worker positions to work up to 2,080 hours in a 12-month appointment period, and to allow the reappointment of incumbents who previously exceeded the 1,245 hours in a 12-month appointment period, effective July 1, 2026, through June 30, 2027. **The Commission unanimously granted the request. This approval does not cover any hours worked over 1,245 prior to this date.**

- 4) Request of the **Department of Transportation and Development** to exempt from the classified service, one (1) Executive Director position, in accordance with State Civil Service Rule 4.1(d)2, effective June 3, 2026, through June 2, 2030. **The Commission unanimously granted the request.**
- 5) Request of the **Department of Transportation and Development** to exempt from the classified service, one (1) Director position, in accordance with State Civil Service Rule 4.1(d)2, effective June 3, 2026, through June 2, 2030. **The Commission unanimously granted the request.**
- 6) Request of the **Louisiana Department of Health, Office of the Secretary**, to exempt four (4) Fellow positions from the classified service in accordance with State Civil Service Rule 4.1(d)2, effective June 3, 2026, through January 6, 2030. **The Commission unanimously granted the request.**
- 7) Request of the **Louisiana State Racing Commission** to exempt from the classified service, one (1) Veterinary Lab Technician position in accordance with State Civil Service Rule 4.1 (d) 2, effective June 3, 2026, through June 2, 2030. **The Commission unanimously granted the request.**
- 8) Request of the **Louisiana Department of Wildlife and Fisheries** to amend an Attainment of Advanced Degree Policy in accordance with State Civil Service Rule 6.16(h), effective June 3, 2026. **The Commission unanimously granted the request.**
- 9) Request of the **Office of the Lieutenant Governor, Department of Culture, Recreation and Tourism** to retroactively amend a Crisis Leave Policy in accordance with State Civil Service Rule 11.34, effective April 15, 2026. **The Commission unanimously granted the request.**
- 10) Request of the **Port of New Orleans** to establish a Crisis Leave Policy in accordance with State Civil Service Rule 11.34, effective June 3, 2026. **The Commission unanimously granted the request.**
- 11) Request of **Central Louisiana Human Services District** to amend a Premium Pay policy for Practical Nurse-Licensed and Registered Nurse job titles, in accordance with State Civil Service Rule 6.16(a), effective June 3, 2026. **The Commission unanimously granted the request.**
- 12) Request of the **Louisiana Department of Health, Eastern Louisiana Mental Health System**, to establish a Special Entrance Rate policy for the Forensic District Coordinator and Forensic Community Services job titles, in accordance with State Civil Service Rule 6.5(b), effective June 3, 2026. **The Commission unanimously granted the request.**
- 13) Request of the **Department of Treasury** to establish a Special Entrance Rate policy for the State Treasury Investments Operations Officer job title, in accordance with State Civil Service Rule 6.5(b), effective June 3, 2026. **The Commission unanimously granted the request.**
- 14) Request of the **Louisiana Department of Health – Office of Behavioral Health** to extend the job appointment of Jasmine Harkless-Thomas, Program Manager 1-A LDH, in accordance with State Civil Service Rule 23.5(a), effective June 15, 2026, through June 14, 2027. **The Commission unanimously granted the request.**
- 15) Request of **Northeast Delta Human Services Authority (NDHSA)** to extend the job appointment of Ivy Parhms, Program Monitor – LDH, in accordance with State Civil Service Rule 23.5(a), effective July 1, 2026, through June 30, 2027. **The Commission unanimously granted the request.**

- 16) Request of the **Louisiana Secretary of State, Department of the State (DOS)**, for authority under the provisions of State Civil Service Rule 23.6(a) and (b) to reappoint incumbents who previously exceeded the 1,245 hours in a 12-month period and to allow all incumbents appointed to the Classified WAE Elections Machine Mechanic to work up to 2,080 hours in a 12-month appointment period, effective July 1, 2026 through June 30, 2027. **The Commission unanimously granted the request.**
- 17) Request of **State Civil Service** to ratify the Director's authorization of Special Entrance Rates in accordance with State Civil Service Rule 6.5(b). **The Commission unanimously granted the request.**
- 18) Report on **State Civil Service** Rule 6.16(a), Premium Pay policies, up to \$2.00 per hour, for all hours worked, approved under the Director's delegated authority. **Director Decoteau provided a summary of premium pay policies, up to \$2.00 per hour, approved under the Director's delegated authority.**
- 19) Compliance Audit Quarterly Report
 - Lallie Kemp Regional Medical Center
 - Northwestern State University
 - Louisiana State University-Shreveport
 - Louisiana Public Service Commission
 - Louisiana State University
 - Nicholls State University
 - Northeast Delta Human Services Authority
 - Louisiana State University-Alexandria
 - Delgado Community College

Melinda Robert, Compliance and Audit Administrator, presented the Compliance Audit Quarterly Report to the Commission. The following agencies were recognized for achieving a perfect compliance report: Nicholls State University, Northeast Delta Human Services Authority, Louisiana State University-Alexandria, and Delgado Community College.

- Director's Report
 - The commissioners received a report of all pending appeal cases as of May 29, 2026.
 - The department is in the process of recruiting for an additional attorney in the Appeals Division.
 - Civil Service Rule Promulgations:
 - The department plans to promulgate the following rules for consideration at the July 1, 2026, meeting: amendments to Chapter 11 to allow employees serving with job appointment status the ability to be granted funeral leave and voting leave in the same manner as those employees serving on probationary and permanent status. Additionally, the department requests to add to these promulgations proposed rules related to [SB 409](#) of the 2026 Legislative session regarding paid leave for employees who become living organ donors. The bill is currently awaiting the Governor's signature. The Commission granted the request.
 - Previously, the Commission granted the department authority to promulgate rules to amend Chapter 12 and Chapter 13. The department originally planned to present the rules for consideration at the July 1 meeting. However, the department would like to invite our Attorney Workgroup to provide feedback regarding these proposals before we present the final proposals to the Commission. We anticipate bringing the proposed amendments to the Commission at its September 2, 2026, meeting.
 - The [2026 Legislative Session](#) ended June 1, 2026. Director Decoteau discussed various bills he believed to be of interest, specifically, HB 1, HB 202, HB 228, HB 377, HB 655, SB 47, SB 56, SB 409, and SB 416.
 - There was discussion regarding the election results of amendment #1, which was held May 16, 2026.
- Consideration of a motion to *recess/adjourn* for Executive Session to consider Applications for Review of Civil Service Appeals and to discuss Personnel Matters. (All Commissioners to verbally vote.) **On motion**

duly made, seconded, and unanimously passed, the Commission agreed to adjourn for executive session to consider Applications for Review of Civil Service Appeals and Personnel Matters.

There being no further business, the meeting adjourned at 10:52 a.m. on June 3, 2026.

Respectfully submitted,

Byron P. Decoteau, Jr., Director

J. Stewart Gentry, Chairman