



Byron P. Decoteau, Jr., Director

Post Office Box 94111
Baton Rouge, LA 70804-911
225.342.8274
Appeals Division, 225.342.8070
scsinfo@la.gov
civilservice.la.gov

October 15, 2020

NOTICE OF HEARING

MARTY MANSFIELD
for the
STATE CIVIL SERVICE COMMISSION

WEDNESDAY, DECEMBER 9, 2020

9:00 a.m. Public hearing on the appeal of **ALLEN STARK vs. DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS – ELAYN HUNT CORRECTIONAL CENTER, Docket No. S-18472**. The employee is self-represented; and Robb Rochester is representing the agency.

The hearing will be held in the Claiborne Building on the 1st Floor - 1201 North Third Street Baton Rouge, Louisiana; Room # 1-131.

For more information, call 225-342-8070

Cc: Caitlin Harrell
Tanisha Matthews
Debbie Rutledge
Kristie Wiley

AP:MKM:mm

NOTE: IF ANY ELECTRONICALLY STORED EVIDENCE WILL BE SUBMITTED, IT MUST BE SUBMITTED ON A JUMP DRIVE.

Instructions: Subpoenas are issued in accordance with Civil Service Rule 13.21. The request for subpoenas shall contain: 1) the names of the witnesses; 2.) the street addresses where the witnesses can be served (if a formal subpoena) or the agency where the witness is employed, if a state employee; and 3) a brief statement of what is intended to be proved by each witness.

In your subpoena request please list all State employees by agency, and then list all formal requests by name, and address where the person may be served.

A continuance (postponement) of the hearing will only be granted based on a **written motion and accompanying order, with documents attached supporting the reason you are requesting a continuance**. It will only be granted for compelling cause or to serve the ends of justice. Obtaining an attorney at the last minute is not good cause. If you are given a continuance and your appeal is ultimately granted, the Commission or the Referee may deny you any compensation for that portion of time lost by reason of the continuance. See Rule 13.18.

NOTE: We accept all filings by fax to 225-342-8058 and by email to dscs.appeals@la.gov

Please note that due to the outbreak of Covid-19, any person attending or participating in a Civil Service Hearing MUST comply with all infection prevention guidelines of the agency, the building where the hearing will be conducted, or State Civil Service.