



Louisiana
SCS
State Civil Service

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Issue Date: January 13, 2017

To: Head of State Agencies and Personnel Officers

Subject: Chapter 22 - Evaluating Work Experience Job Aid

REASON FOR UPDATE: To remove the requirement of planning experience as the sole qualifier for applicant work experience

EFFECTIVE DATE: January 10, 2017

The purpose of this notification is to advise that State Civil Service is amending the Evaluating Work Experience Job Aid located in Chapter 22 to no longer require planning experience to be the sole function of an applicant's job duties in order to receive qualifying work experience.

Chapter 22 - Job Aids and Resources

Minimum Qualifications: Development and Evaluation - Evaluating Work Experience

Effective immediately, State Civil Service will no longer require that in order for planning experience to be credited as qualifying work experience, it must be performed by the applicant 100% of the time. With this change, planning will be credited as long as the applicant's qualifying duties are performed a substantial amount of the time.

If you have any questions regarding these updates, please contact your Staffing Consultant at (225) 219-9390.

Sincerely,

s/Byron P. Decoteau, Jr.
Director
State Civil Service