EQUAL EMPLOYMENT OPPORTUNITY/ 
AFFIRMATIVE ACTION PLAN
FOR
DEPARTMENT OF ANIMAL PRESERVATION
P.O. Box 12345
Baton Rouge, LA 70800

DATA YEAR: April 1, 2000 – March 31, 2001
AAP YEAR: April 1, 2001 – March 31, 2002

PLAN COMPLETED BY: ________________________________________________
Jane Q. Public, HR Analyst 1 (225) 555-1234

EEO COORDINATOR: ________________________________________________
John R. Smith, HR Director 2 (225) 555-4567

APPOINTING AUTHORITY: Dr. Lonnie L. Smith, Secretary

I have read this Affirmative Action Plan and will ensure that all necessary and
appropriate steps are taken to ensure that this agency does provide equal
employment opportunity to all employees and applicants.

________________________________________
Appointing Authority’s Signature

ALL PERSONNEL AREAS IN THE DEPARTMENT: INCLUDED IN:
122 Dept of Animal Preservation/Secretary’s Office This Plan
123 Office of Black Bear Preservation It’s Own Plan
124 Office of Nutria Preservation It’s Own Plan
125 Office of Crawfish Preservation It’s Own Plan
126 Office of Kingfish Preservation Crawfish Preservation