EQUAL EMPLOYMENT OPPORTUNITY/ 
AFFIRMATIVE ACTION PLAN 
FOR 
DEPARTMENT OF ANIMAL PRESERVATION/ 
OFFICE OF CRAWFISH PRESERVATION 
P.O. Box 12345 
Baton Rouge, LA 70800

DATA YEAR: April 1, 2000 – March 31, 2001 
AAP YEAR: April 1, 2001 – March 31, 2002

PLAN COMPLETED BY: ________________________________________________ 
Jane Q. Public, HR Analyst 1 (225) 555-1234

EEO COORDINATOR: ________________________________________________ 
John R. Smith, HR Director 2 (225) 555-4567

APPOINTING AUTHORITY: Dr. Lonnie L. Smith, Secretary

I have read this Affirmative Action Plan and will ensure that all necessary and 
appropriate steps are taken to ensure that this agency does provide equal 
employment opportunity to all employees and applicants.

________________________________________
Appointing Authority’s Signature

ALL PERSONNEL AREAS IN THE DEPARTMENT:
125 Office of Crawfish Preservation
126 Office of Kingfish Preservation