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DATE: November 9, 2023

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Parental Leave Resources Page

With the recent approval of Civil Service Rule 11.36, Louisiana State Civil Service is pleased to announce the release of its new <u>Parental Leave Resources Page</u>. The Parental Leave Resources page is intended to provide classified state employees and human resource professionals with a centralized location of information related to parental leave. This page contains various resources to help best communicate the eligibility and applicability of parental leave rules. The new Parental Leave Resources page includes:

- Downloadable informational infographic
- General Circulars
- FAQs
- Documents and Templates

Should you have any questions about the rule, please contact your agency's Human Resources Office or Elizabeth Montalbano, State Civil Service HR Program Support Division Administrator.

Sincerely,

s/Byron P. Decoteau, Jr. Director