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|  | SCS Performance Evaluation System – Performance NotesForm Revision Date: 1/2014 |
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| **EMPLOYEE** |  | **DEPARTMENT** |  |

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| **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]  **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]
| **DAY:** |  | **DATE:** |  | **TIME:** |  | **DAY:** |  | **DATE:** |  | **TIME:** |  |
| *Employee Performance/Behavior Description* | *Employee Performance/Behavior Description* |
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| **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]  **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]
| **DAY:** |  | **DATE:** |  | **TIME:** |  | **DAY:** |  | **DATE:** |  | **TIME:** |  |
| *Employee Performance/Behavior Description* | *Employee Performance/Behavior Description* |
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| **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]  **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]
| **DAY:** |  | **DATE:** |  | **TIME:** |  | **DAY:** |  | **DATE:** |  | **TIME:** |  |
| *Employee Performance/Behavior Description* | *Employee Performance/Behavior Description* |
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| **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]  **FAVORABLE** |[ ]  **UNFAVORABLE** |[ ]
| **DAY:** |  | **DATE:** |  | **TIME:** |  | **DAY:** |  | **DATE:** |  | **TIME:** |  |
| *Employee Performance/Behavior Description* | *Employee Performance/Behavior Description* |
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