GENERAL CIRCULAR NUMBER 2016-041

DATE: December 9, 2016

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Call for Election of Employee Member of State Civil Service Commission

NOTE: PLEASE POST THIS GENERAL CIRCULAR IN A LOCATION GENERALLY ACCESSIBLE BY ALL EMPLOYEES.

Pursuant to the authority contained in Louisiana Revised Statute 42:1352, the Director of State Civil Service hereby issues the call for an election to fill the seat of the classified employee member of the State Civil Service Commission. This call is effective Monday, January 2, 2017.

Nomination petitions must be filed with the Director of State Civil Service no later than 4:30 p.m. January 11, 2017. No petitions will be accepted prior to Tuesday, January 3, 2017, the day after the official call for election. Nomination petitions may be hand-delivered to:

State Civil Service
Claiborne Building
1201 North Third Street, Third floor, Room 3-280
Baton Rouge, LA

Or mailed to:

Commission Election Coordinator
State Civil Service
P. O. Box 94111, Capitol Station
Baton Rouge, LA 70804-9111
Faxed or emailed petitions will not be accepted.

Nomination petition forms and information about becoming a candidate were issued with General Circular 2016-036 dated November 18, 2016. For copies of these forms and the General Circular, refer to our website at www.civilservice.louisiana.gov under Civil Service Commission Election.

Since this election will be of vital importance to all permanent classified employees, please make the widest possible distribution of this General Circular as soon as possible.

If you have any questions about this general circular you may contact the Election Coordinator via email at Election.Coordinator@la.gov or via telephone at 225-342-8272.

CERTIFIED AN OFFICIAL CALL

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s/Byron P. Decoteau, Jr.
Director, State Civil Service