



Louisiana
SCS
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GENERAL CIRCULAR NUMBER 2016-038

DATE: November 18, 2016

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Public Hearing to Amend Civil Service Rule 1.19

The purpose of this General Circular is to advise that the State Civil Service Commission will hold a public meeting at 9:00 a.m. on Wednesday, December 14, 2016, to consider amending Civil Service Rule 1.19.

The hearing will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 North Third Street, Baton Rouge, Louisiana. Individuals who wish to comment on this proposal may do so at the public hearing, by writing to the Director of the Department of State Civil Service at Post Office Box 94111, Baton Rouge, Louisiana, 70804-9111, or by e-mailing the State Civil Service Commission at civilservicecommission@la.gov. If any accommodations are needed, please notify the Department at (225) 342-8272 prior to the meeting.

The current and proposed rules are attached to this General Circular.

Sincerely,

s/Byron P. Decoteau, Jr.
Director

Attachment

CHAPTER 1

The change in the definition of layoff is to clarify that there are only two reasons for an agency to conduct a layoff. Layoffs may be conducted when there is either a lack of work or a lack of funds, both of which result in the abolishment of positions.

Current Rule	Proposed Rule
1.19 Definition of Layoff	1.19 Definition of Layoff
1.19 'Layoff' means the separation of an employee from a position because of a lack of work or a lack of funds or the abolition of a position.	Layoff means the separation of an employee from a position because of a lack of work or a lack of funds resulting in the abolishment of a position.