



Louisiana  
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## GENERAL CIRCULAR NUMBER 2016-016

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**DATE:** June 28, 2016

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Adoption of Civil Service Rule 6.14.2

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At its general business meeting held on Thursday, June 16, 2016, the State Civil Service Commission adopted Civil Service Rule 6.14.2, to temporarily suspend the authority of an appointing authority to grant performance adjustments to classified employees. The Commission made this rule effective upon signature of the Governor.

The Governor approved the adoption of this rule on June 28, 2016. Explanation for the suspension of performance adjustment was included in General Circular 2016-004.

**Please be advised that the Performance Evaluation System provisions in Chapter 10 of the Civil Service Rules are still in effect and compliance is required. State Civil Service will be monitoring and evaluating agencies for their compliance with Chapter 10.**

The adopted rule reads as follows:

### **6.14.2 Suspension of Performance Adjustments**

All provisions of the Performance Adjustment Rule shall be suspended for the period of June 29, 2016 through June 29, 2017. During this period of suspension, no appointing authority may grant a performance adjustment to any employee nor may any employee gain eligibility for a performance adjustment.

If you have any questions concerning the adoption of this rule please contact your Compensation Consultant or your Employee Relations Consultant.

Sincerely,

s/Byron P. Decoteau, Jr.  
Director