



Louisiana  
**SCS**  
State Civil Service

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## GENERAL CIRCULAR NUMBER 2015-032

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**DATE:** August 21, 2015

**TO:** Heads of State Agencies and Human Resources Directors

**SUBJECT:** Announcement of September 2, 2015 Pay Hearing

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The State Civil Service Commission will hold a public hearing on Wednesday, September 2, 2015, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9 a.m. and will be held in the Louisiana Purchase Room of the Claiborne Building, 1201 Third Street, Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

**THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (A) BELOW REQUIRES APPROVAL FROM BOTH THE STATE CIVIL SERVICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE CIVIL SERVICE COMMISSION AND APPROVED BY THE GOVERNOR.**

**EXHIBIT A:** New Jobs Proposed for Addition to the Pay Plan (see attached).

**THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (B) REQUIRES APPROVAL OF ONLY THE STATE CIVIL SERVICE COMMISSION PRIOR TO IMPLEMENTATION.**

**EXHIBIT B:** Proposed Job Specification Changes to the Pay Plan (see attached).

Further supplements adding items to these exhibits may be issued at the Commission Hearing.

**Please review this proposal and furnish us any comments that you consider pertinent by close of business August 27, 2015.** If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify Louisiana State Civil Service of such intentions in advance of the meeting. Please direct your comments to Chris Deer ([chris.deer@la.gov](mailto:chris.deer@la.gov)) at 225-342-8083.

Please post this General Circular prominently so that all employees will receive notice of this hearing. If any special accommodations are needed, please notify us prior to this meeting.

Sincerely,

s/Shannon S. Templet  
Director

**Exhibits requiring approval from both the State Civil Service Commission and the Governor prior to implementation:**

**EXHIBIT A: NEW JOBS PROPOSED FOR ADDITION TO THE PAY PLAN**

<b>JOB CODE</b>	<b>JOB TITLE</b>	<b>PAY SCHED</b>	<b>PAY LEVEL</b>
173390	Gaming Technical Compliance Specialist 1	TS	309
173400	Gaming Technical Compliance Specialist 2	TS	310
173410	Gaming Technical Compliance Specialist 3	TS	312
173420	Gaming Technical Compliance Specialist 4	TS	313
173430	Gaming Technical Compliance Supervisor	TS	315

**Exhibits requiring approval of only the State Civil Service Commission prior to implementation:**

**EXHIBIT B: PROPOSED JOB SPECIFICATION CHANGES TO THE PAY PLAN**

<b>JOB CODE</b>	<b>JOB TITLE</b>
165770	Medicaid Analyst 1
165780	Medicaid Analyst 2
165790	Medicaid Analyst 3
165880	Medicaid Analyst Supervisor
160300	Medicaid Area Manager 1
171330	Medicaid Area Manager 2
160520	Medicaid Area Assistant Regional Administrator
172870	Medicaid Area Regional Administrator
172110	Workforce Development Specialist 1
172120	Workforce Development Specialist 2
172130	Workforce Development Specialist 3
172140	Workforce Development Specialist 4

<b>JOB CODE</b>	<b>JOB TITLE</b>
172150	Workforce Development Specialist 5
172160	Workforce Development Specialist 6
172220	Workforce Development Specialist 7
172170	Workforce Development Specialist 8
172180	Workforce Development Specialist 9
172190	Workforce Development Specialist 10
158520	Auditor 1
158530	Auditor 2
158540	Auditor 3
171420	Auditor 4
158550	Auditor Supervisor
158560	Auditor Manager
163980	Audit Director 1
168300	Audit Director 2
171410	Audit Director 3
161750	Auditor-Internal
168260	Adult Protection Specialist 1
168270	Adult Protection Specialist 2
168280	Adult Protection Specialist 3
168290	Adult Protection Specialist Supervisor