



Louisiana
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This public document was published at a total cost of \$.29. Two copies of this public document were published in this 1st printing at a cost of \$.58 each. The total cost of all printings of this document including reprints is \$.58. This document was published by the Department of State Civil Service to keep agencies, employees, and other persons informed about the personnel program under authority of Article X of the Louisiana Constitution. This material was printed in accordance with standards for printing by State Agencies pursuant to La. R.S. 43:31.

GENERAL CIRCULAR NUMBER 2015-031

DATE: August 21, 2015
TO: Heads of State Agencies and Human Resources Directors
SUBJECT: 2015 Charles E. Dunbar, Jr. Career Civil Service Award Nominations

NOMINATIONS DUE FRIDAY, SEPTEMBER 11, 2015

Entering into the 57th year of its annual program, the Louisiana Civil Service League has announced the call for nominations for the 2015 Charles E. Dunbar, Jr. Career Service Award. Since inception of the program, more than 800 classified public employees have been awarded the Dunbar Career Service Award. Recognizing the tremendous contributions made to the state of Louisiana by classified employees, we encourage you to consider nominating one of your employees for this prestigious honor.

The Dunbar Award is the highest honor classified state employees can receive for their service to the citizens of Louisiana. The Civil Service League bestows the award on local, state and municipal civil service employees who distinguish themselves through unselfish service to the citizens of Louisiana. Nominees are judged on commitment to the classified service, contributions toward workplace improvement, personal initiative and volunteer community service.

The award is named in honor of Charles E. Dunbar Jr., who was responsible for spearheading the effort to establish a classified workforce that would be governed through merit system principles and founding the Louisiana Civil Service League.

We encourage you to distribute this information and nomination form to all employees. To fill out the form electronically, please click [here](#). After completing the fill-in PDF form, print and sign the signature page. You can then scan and email the form (with signatures) to

Lindsay.Ruiz@la.gov. You can also mail the form directly to the Louisiana Civil Service League. Please mail six (6) copies of each nomination form to the address below by **Friday, September 11, 2015**:

Mr. Daniel E. Sullivan
Executive Vice President
Louisiana Civil Service League
810 Union Street, Suite 305
New Orleans, Louisiana 70112

If you have any questions, please view the Dunbar Award Frequently Asked Questions, or contact Mr. Sullivan at (504) 522-3875 or lacsl@bellsouth.net.

Sincerely,

s/Shannon S. Templet
Director