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GENERAL CIRCULAR NUMBER 2015-015

DATE: June 1, 2015

TO: Heads of State Agencies and Human Resources Directors

SUBJECT: Changes to the Pay Plan

Please be advised that changes have been made to the State Civil Service Classification and Pay Plan as proposed in General Circular No. 2015-011. These changes were considered and approved by the State Civil Service Commission at the public pay hearing on May 6, 2015. Also, where necessary, the Governor has granted approval. For an outline of these changes, please refer to the attachments below.

EFFECTIVE DATE OF CHANGES: June 5, 2015

All necessary actions resulting from these changes should be completed within 90 days of the effective date. In addition, any related agency pay policies should be updated in this timeframe. Human Resources Directors should refer to the "HRInfo" section of the SCS website for implementation charts and instructions. If there are any questions concerning the subject matter of this General Circular, please contact Chris Deer, Compensation Division Administrator, at (225) 342-8083.

Sincerely,

s/Shannon S. Templet
Director

JOBS ADDED TO THE PAY PLAN

JOB CODE	JOB TITLE	PAY SCHED	PAY LEVEL
173440	Executive Management Advisor	AS	623
173450	Executive Management Officer	AS	618
173480	Business Analytics Specialist	AS	620
173460	Statewide Program Manager 1	AS	622
173470	Statewide Program Manager 2	AS	624

JOB SPECIFICATION CHANGES TO THE PAY PLAN

JOB CODE	JOB TITLE
119760	Executive Staff Officer

JOB TITLES ABOLISHED FROM THE PAY PLAN

JOB CODE	JOB TITLE
161910	Executive Management Officer 1
161920	Executive Management Officer 2
168700	Executive Management Officer 3