TC Webinar notes January 4, 2022

ILT Updates

- Schedule through February is in LEO
- Virtual course reminders
 - Cannot attend on a phone
 - Doesn't allow for full functionality/participation
 - Not safe
 - Make sure to register ahead of the course date
 - If you haven't received a link by the day prior please let us know
 - Don't wait til the morning of the class or 5 minutes before the class is scheduled to start odds are, we won't be able to help you

WBT updates

- PSH and PSH for Supervisors has been released
 - o PSH for Supervisors is a different way to look at the content.
 - We used an actual case to get the points across
 - We're really proud of the course and think that they will enjoy it and find it informative and helpful
 - Don't wait til the end of the year to take the courses, thank them now to avoid issues and headaches that accompany procrastination

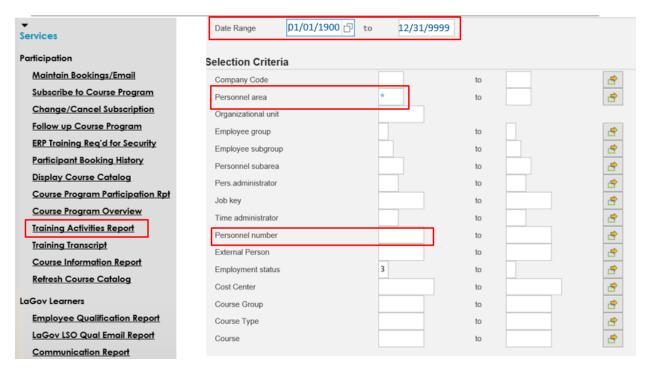
We need your feedback

- Planning on having learning sessions during each webinar
- What topics are they interested in?
- Send us your ideas!

TC Mailbag

- "I have completed my mandatory training but credit isn't showing on my transcript. What do I do?"
 - This is most likely because the employee is either booked or prebooked into a class that is contained in that program
 - Most likely prebooked into the regular capstone
 - Cancel booking and prebooking to receive credit
 - o Can find out which course is causing the issue by running training activities report

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Scroll down page and select bookings then execute. For prebookings, you will need to put the current date instead of 01/01/1900 and select prebookings then execute.

