# **CPTP Training Coordinator Webinar**

# August 2, 2016

### <u>Updates</u>

- A. Preventing Sexual Harassment & Ethics training
  - Legislative Auditor has begun checking PSH and Ethics training compliance
  - Keep records for training compliance
  - We will not be adding quals for PSH training not done in LEO
  - You must maintain documentation of this training should an auditor ask for it
  - Training has to be an hour and done annually.

#### B. G1 Capstone & Core Capstone Minimum

- Classes have a 10 person minimum
- Below 10, we cancel class for low enrollment
- Schedule outside BR: 3 times per year
- Take class as soon as they are available
- C. TC Summit 16 update
  - Currently 51 people booked
  - Scheduled for November 3<sup>rd</sup>
  - 3 sessions
  - Enroll through "My Training" tab; rather than TC tab

#### D. /SCSCONED16

- A qual variant was created to track Continuing Education
- Variant has been updated for Con Ed PY 16-17

#### E. PSH 2017 Video Shoot

- PSH course is redone every 2 years
- Working on PSH17; live video has roles available, if interested
- Filming from Aug. 29th-Sept. 2nd
- Must come to Claiborne Bldg.
- F. Success Series
  - Second season of topics and dates schedule is out
  - 500 reservation spaces available
  - Link on our website
- G. New Course Release
  - Course Commercial: Working through Challenging Times
  - Available in LEO