

**MINUTES / ACTIONS****AGENDA****STATE CIVIL SERVICE COMMISSION****SPECIAL BUSINESS MEETING****WEDNESDAY, AUGUST 24, 2016****10:30 A.M.**

BYRON P. DECOTEAU, JR.
DIRECTOR

(IOWA ROOM, SUITE 1-153, FIRST FLOOR, CLAIBORNE BUILDING, 1201 NORTH THIRD STREET, BATON ROUGE, LOUISIANA)

- Roll Call

THE STATE CIVIL SERVICE COMMISSION CONVENED A SPECIAL BUSINESS MEETING AT 10:34 A.M. ON WEDNESDAY, AUGUST 24, 2016. PRESENT WERE CHAIRMAN DAVID DUPLANTIER, VICE-CHAIRMAN D. SCOTT HUGHES, COMMISSIONERS G. LEE GRIFFIN, C. PETE FREMIN AND RONALD M. CARRERE, JR. COMMISSIONERS KIMBERLY DELLAFOSSE AND JOHN MCLURE WERE ABSENT.

- Opportunity for Public Comment (No Attachment) NO REQUESTS RECEIVED FROM THE PUBLIC TO ADDRESS THE COMMISSION.

ON MOTION DULY MADE, SECONDED, AND PASSED; THE COMMISSION TOOK THE SPECIFIED ACTION AS LISTED FOR EACH OF THE REQUESTS LISTED BELOW:

- 1) Consideration of proposed Civil Service Rule 2.17 (Suspension of Deadlines-2016 Flood) to be adopted on an emergency basis. THE COMMISSION GRANTED THE REQUEST.
- 2) Request of the Department of State Civil Service to grant state agencies the authority to compensate Non-Exempt and Exempt employees at the time and one-half rate for any STATE OVERTIME worked as a result of the 2016 Flood Event. Effective retroactively to August 12, 2016 through October 5, 2016. THE COMMISSION GRANTED THE REQUEST.

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- Director's Report *Byron P. Decoteau, Jr., Director*
 - *Director Decoteau informed the Commission that 18 Department of State Civil Service employees have been impacted by the 2016 flood. Director Decoteau provided the Commission with his impression that approximately 20% to 30% of state employees have been affected by the 2016 Flood.*
 - *Director Decoteau reminded the HR community of Civil Service Rules that allow special leave for Acts of God. It is up to each agency to determine how to use the rules. Director Decoteau informed the Commission that the Department of State Civil Service has granted the Special Leave for its employees affected by the 2016 Flood through Friday, August 26, 2016.*
 - *Director Decoteau informed the Commission that PES deadlines have been extended through the end of October.*

- *In response to a question from Commissioner Griffin about how the State Civil Service Commission can help with relief efforts for Department of State Civil Service employees, Director Decoteau replied that he would let the Commission know.*
 - *Director Decoteau reminded the HR Community that Ethics Laws regarding donations to state employees must be followed and to direct any questions they may have regarding ethics issues to the Ethics Administration.*
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THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED AT 10:49 A.M. ON WEDNESDAY, AUGUST 24, 2016.

RESPECTFULLY SUBMITTED,

BYRON P. DECOTEAU, JR., DIRECTOR

DAVID DUPLANTIER, CHAIRMAN