



LaGov HCM
Quick Tips

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New SCS Entry Guidelines Section

SCS DQM has added a new section to the SCS Entry Guidelines under Section 4 [“Multiple Transactions Effective on Same Date”](#): [Performance Adjustment & Detail to Special Duty on Same Date](#)

It was noted by DQM during a review of LaGov HCM entries for the 10/1/14 performance adjustment increase that salary calculations for employees who were also detailed to special duty on 10/1 varied from agency to agency.

The performance adjustment results in a change in the employee’s “home” rate of pay from which all subsequent increases are calculated. For employees who are detailed to special duty on 10/1 and are also granted a performance adjustment on the same date, agency personnel must calculate the performance adjustment amount on the “home” salary **before** any detail pay calculations are made.

Questions? Call Data Quality Management at (225) 342-8294